

Citi U.S. COVID-19 Vaccination Requirements FAQs Candidates & Pre-Hires

GENERAL

Why is Citi requiring colleagues to be vaccinated?

We remain committed to prioritizing the health and safety of our colleagues as we return to the office.

Who is required to submit their COVID-19 vaccination information?

Individuals based in the U.S. and Puerto Rico are required to submit their COVID-19 vaccination information, or receive an approved accommodation or exemption, as a condition of employment.

When and how do I submit my COVID-19 vaccination information?

You will be prompted to submit proof of vaccination or request an accommodation or exemption during pre-day 1 activities.

What if I do not plan on being vaccinated for COVID-19 and will not be seeking an accommodation or exemption? Please contact your Citi Recruiter and let them know of your intention to withdraw your offer of employment for this opportunity. Additionally, we ask that you withdraw your interest in any additional opportunities at Citi via your Workday Candidate Home. Should your situation change and you would like to comply with Citi's requirement, we welcome you to consider future opportunities.

Will Citi accept internationally approved COVID-19 vaccines even if not authorized or approved in the United States?

Currently, we accept COVID-19 vaccines that have been approved by the World Health Organization, CDC and/or the FDA. Approved vaccines are Pfizer/BioNtech, AstraZeneca, Johnson & Johnson, Moderna, Sinopharm, and Sinovac/Coronovac.

What if I do not submit proof of vaccination?

Those that accept an offer after November 1, 2021 will be required to submit proof of vaccination prior to your start date. If you do not submit by this deadline (or receive an approved medical, religious, or other legally required accommodation/exemption), you will no longer be eligible for employment at Citi.

How will Citi address situations in which a federal requirement is in conflict with state or local orders or laws?

We aim to comply with applicable federal, state and local requirements.

I will be working remotely. Why am I required to submit my COVID-19 vaccination information?

Citi is requiring that all colleagues based in the U.S. and Puerto Rico be fully vaccinated or have an approved accommodation or exemption, regardless of work location.

Will I be required to get boosters or annual shots?

Currently, booster or annual shots are not required.

GETTING VACCINATED

For more information and resources on getting your COVID-19 vaccination, please visit the [CDC COVID-19 FAQs page](#).

Where can I get vaccinated?

Use [Vaccines.gov](https://www.vaccines.gov) to find a vaccine clinic location near you, then call or visit their website to make an appointment. You may also find more information through your local pharmacy.

What does it mean to be fully vaccinated?

To be considered fully vaccinated, you must have received the second dose of the mRNA vaccines (Pfizer and Moderna) or received the one dose of the Johnson & Johnson vaccine.

ACCOMMODATION REQUESTS**Are there exceptions to the COVID-19 vaccination requirement?**

If you believe you may be entitled to a legally-required exception to the vaccination requirement, follow the correct form link from our Citi Covid-19 page and the associated instructions to request an accommodation. You will be asked to provide documentation in support of your request.

How do I submit an accommodation request?

Please follow the correct form link at [COVID-19 Vaccine Forms](#) and instructions to request an accommodation.

Is there a deadline for submitting an accommodation request?

If you believe you may be entitled to a religious, medical or any other accommodation required by state or local law, you must submit your accommodation request in a timely manner. Accommodations must be approved prior to your start date in order for you to begin work.

How long will it take to review an accommodation request?

The review period depends on the completeness and timeliness of your submission. You will be notified upon accommodation review completion; this process may delay your start date.

If I receive an approved accommodation request, how long will that accommodation request last?

The length of any approved accommodation will depend upon the circumstances of each case.

I have a question regarding the accommodation process. Who can I contact?

Please contact hirevaccinesupport@citi.com.

PRIVACY**In terms of data privacy, how is the firm handling the submitted COVID-19 vaccination information?****Where is it stored and who has access?**

When you submit your vaccination card, this information will be securely stored and encrypted, and only medical partners, system administrators and you will have access to your vaccination card information.